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Chief, Foreign Documents Branch

3 September 1948

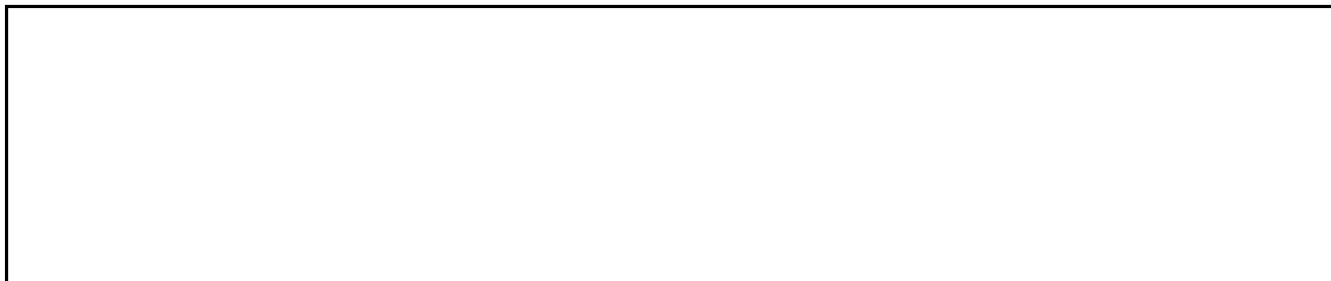
Assistant Director for Operations

Functions of the Foreign Documents Branch

The following excerpts of memorandum, dated 2 September 1948, from the Director of Central Intelligence, subject: "Functions of the Office of Operations", are quoted for your information and guidance:

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"1. The Office of Operations will provide coordinated centralized overt collection services to exploit sources of intelligence information required for the production of national intelligence.



"d. Foreign Documents Branch (in implementation of CIA instructional memoranda):

"(1) Exploits foreign language documents, including current foreign periodicals and the foreign press, for intelligence information.

"(2) Prepares abstracts, translations, and bibliographies of foreign language books and periodicals; abstracts, translations, and summaries of captured documents; and extracts of current foreign press. Provides foreign industrial data, biographical intelligence data, other specialized intelligence information, and special translations of foreign language documents as requested.

"(3) Coordinates with CIA offices and other government agencies in the continuous exploitation of foreign language material in order to meet established requirements.

"(4) Makes continuous surveys to discover additional sources of foreign language material having a foreign intelligence potential.

"(5) Provides CIA with a central translation service for foreign language material of intelligence value.

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"4. This directive rescinds all functional responsibilities previously assigned to the Office of Operations."

GEORGE G. CAREY

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